

**Voyager:**  
**Searching for Authority Records**  
 June 2004  
 Compiled by Rita Stumps and Martha Yee  
 rev. Sept. 2007 rls

**PART 1: CHEAT SHEET: quick-and-easy searching tables**

**Searching by Voyager “Index selection” Staff Heading Indexes**

- Set search to: **Index selection, Browse OR Keyword**
- The display results will be a **Headings list**, with access to authority and bibliographic records

| <b>VOYAGER NON-KEYWORD INDEX(ES)</b>   | <b>ORION2 INDEX(ES)</b> | <b>MARC 21 FIELDS (AUTHORITY RECORDS)</b>                  |
|--|-------------------------|--|
| Staff name headings search<br>Staff name/title headings search<br>Staff title headings search          | UNIF                    | 100, 110, 111, 130, 400, 410, 411, 430, 500, 510, 511, 530 |
| Staff name headings search<br>Staff name/title headings search   | NAMZ                    | 100, 110, 111, 400, 410, 411, 500, 510, 511                |
| Staff name headings search<br>Staff name/title headings search   | CNAM                    | 110, 111, 410, 411, 510, 511                               |
| Staff subject headings search<br>For subdivisions (\$x, \$v, \$y):<br>Staff subject subdivision search | SUBJ                    | 150, 151, 155, 450, 451, 455, 550, 551, 555                |
| Staff subject headings search  | GENR                    | 155, 455, 555  |
| Staff title headings search  | TITL                    | 130, 430, 530  |

**Searching by Voyager Number Indexes**

- The display result is an **authority record**

| <b>VOYAGER NON-KEYWORD NUMBER INDEXES</b> | <b>OTHER VOYAGER NUMBER INDEXES</b>      | <b>MARC 21 FIELD</b>   |
|---|--|--|
| Auth System Number (035a)                 |  | Searches old Orion2 DataBase Control Number (DBCN) (e.g., “06-aio-9852”)                               |
| Auth LCCN (010a)                          |  | Searches OCLC authority Library of Congress Control Number (LCCN) in \$a subfield (e.g., “n 84733058”) |
| Auth LCCN (010z)                          |  | Searches OCLC authority LCCN in \$z subfield (e.g., “no 98029431”)                                     |
|   | Record; Retrieve by record ID; Authority | Searches by Voyager Record ID (e.g., “1946300”)  |

**Sorted by MARC 21 Field**

| <b>MARC 21 FIELD</b>                        | <b>ORION2 INDEX(ES)</b> | <b>VOYAGER NON-KEYWORD INDEX(ES)</b>  |
|---|-------------------------|---|
| 100 (Heading--Personal name)                | NAMZ UNIF               | Staff name headings search<br>Staff name/title headings search                                      |
| 110 (Heading--Corporate name)               | CNAM NAMZ UNIF          | Staff name headings search<br>Staff name/title headings search                                      |
| 111 (Heading--Meeting name)                 | CNAM NAMZ UNIF          | Staff name headings search<br>Staff name/title headings search                                      |
| 130 (Heading--Uniform title)                | TITL UNIF               | Staff title headings search   |
| 150 (Heading—Topical term)                  | SUBJ                    | Staff subject headings search<br>For subdivisions (\$x, \$v, \$y): Staff subject subdivision search |
| 151 (Heading—Geographic name)               | SUBJ                    | Staff subject headings search<br>For subdivisions (\$x, \$v, \$y): Staff subject subdivision search |
| 155 (Heading--Genre/form term)              | GENR SUBJ               | Staff subject headings search   |
| 400 (See from tracing--Personal name)       | NAMZ UNIF               | Staff name headings search<br>Staff name/title headings search                                      |
| 410 (See from tracing--Corporate name)      | CNAM NAMZ UNIF          | Staff name headings search<br>Staff name/title headings search                                      |
| 411 (See from tracing--Meeting name)        | CNAM NAMZ UNIF          | Staff name headings search<br>Staff name/title headings search                                      |
| 430 (See from tracing--Uniform title)       | TITL UNIF               | Staff title headings search   |
| 450 (See from tracing—Topical term)         | SUBJ                    | Staff subject headings search<br>For subdivisions (\$x, \$v, \$y): Staff subject subdivision search |
| 451 (See from tracing--Geographic name)     | SUBJ                    | Staff subject headings search<br>For subdivisions (\$x, \$v, \$y): Staff subject subdivision search |
| 455 (See from tracing--Genre/form term)     | GENR SUBJ               | Staff subject headings search   |
| 500 (See also from tracing--Personal name)  | NAMZ UNIF               | Staff name headings search<br>Staff name/title headings search                                      |
| 510 (See also from tracing--Corporate name) | CNAM NAMZ UNIF          | Staff name headings search<br>Staff name/title headings search                                      |
| 511 (See also from tracing--Meeting name)   | CNAM NAMZ UNIF          | Staff name headings search<br>Staff name/title headings search                                      |

## PART 2: DETAILED INFORMATION

Information in this table compiled by Martha Yee

| Name of search in pull-down lists in Voyager | Name of search in Voyager documentation         | Source and citation to documentation                                | Nature of search  |
|--|---|---|---|
| Staff Name Headings Search                   | WebVoyage and Staff Name Heading Indexes        | <i>Voyager with Unicode System Administration User's Guide, A-2</i> | Search of authority file; display of headings and cross references; includes name headings from bib. records; bib: 100, 110, 111, 400, 410, 411, 700, 710, 711, 800, 810, 811; in FATA, no e subfield; auth: X00, X10, X11, X51   |
| Staff Name/Title Headings Search             | Web Voyage and Staff Name/Title Heading Indexes | <i>Voyager with Unicode System Administration User's Guide, A-3</i> | Search of authority file; display of headings and cross references; does not include the name and title headings from bib. records when the title is in the 245 field. bib.: 100, 110, 111, 130, 410, 411, 700, 710, 711, 800, 810, 811 (up to but not including first t subfield; 100, 110 and 111 will be combined with first found 240, 243, 245; 1XX/245 will never be validated; 130 will be combined only with 245). auth: X00, X10, X11 (up to t?) |
| Staff Subject Headings Search                | Web Voyage and Staff Subject Heading Indexes    | <i>Voyager with Unicode System Administration User's Guide, A-4</i> | Search of authority file; display of headings and cross references; includes subject and genre/form headings from bib. records. bib.: 600, 610, 611, 630, 650, 651. auth.: X00, X10, X11, X30, X50, X51   |

|                                  |   |   |  |
|----------------------------------|---|---|--|
| Staff Subject Subdivision Search | Staff Subject Subdivision Heading Indexes | <i>Voyager with Unicode System Administration User's Guide, A-6</i> | Search of authority file; display of headings and cross references. Bib.: 600 vxyz; 610 vxyz; 611 vxyz; 630 vxyz; 650 vxyz; 651 vxyz. Auth.: X00 vxyz; X10 vxyz; X11 vxyz; X30 vxyz; X50 vxyz; X51 vxyz; 180 (x) vyz ; 181 (z) vxy; 182 (y) vxz; 185 (v) xyz |
| Staff Title Headings Search      | WebVoyage and Staff Title Heading Indexes | <i>Voyager with Unicode System Administration User's Guide, A-5</i> | Search of authority file; display of headings and cross references; does not include title headings from bib. records other than those that match authority records. bib.: 130, 440, 730, 830. auth.: X30  |

**Searching by OCLC authority LCCN:**

- Use the Non-keyword indexes **Auth LCCN (010a)** or **Auth LCCN (010z)**, as appropriate
- Remember to **include the alphabetical portion** (“n,” “sh,” “no,” etc.)
- **Separate the letters from the numbers with a space** (“n 84733058”)

**Searching by Orion2 authority DBCN:**

- Use the Non-keyword index **Auth System Number (035a)**
- **Include the hyphens** (e.g., “06-aio-9852”)

**Searching by Voyager Record ID:**

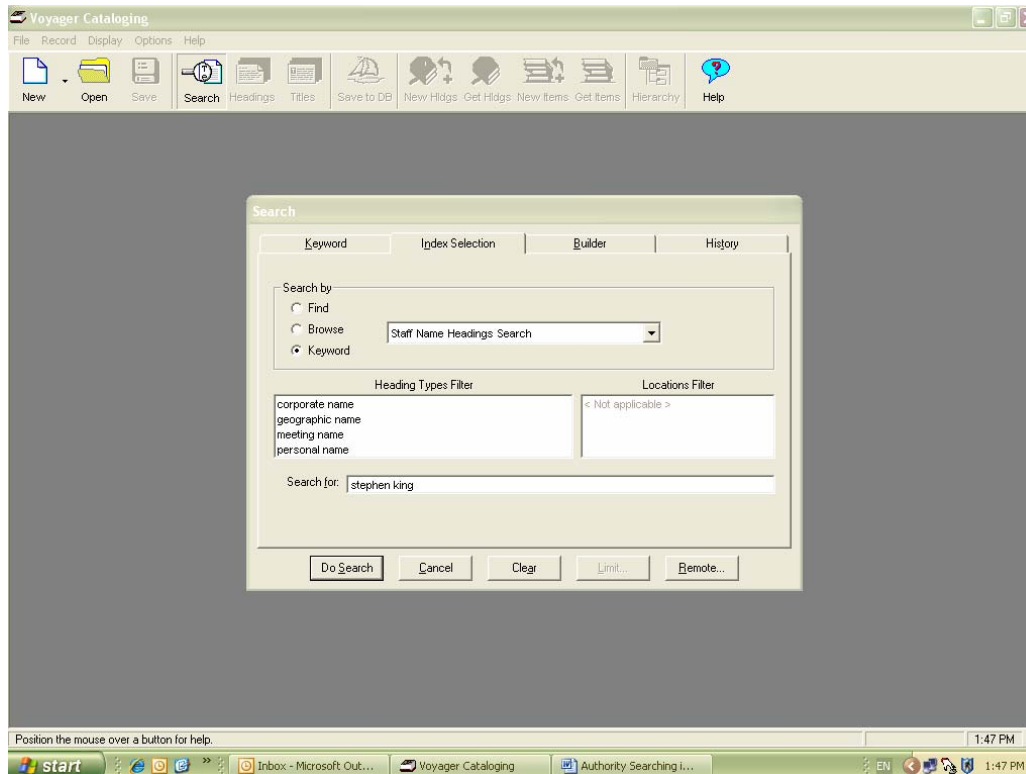
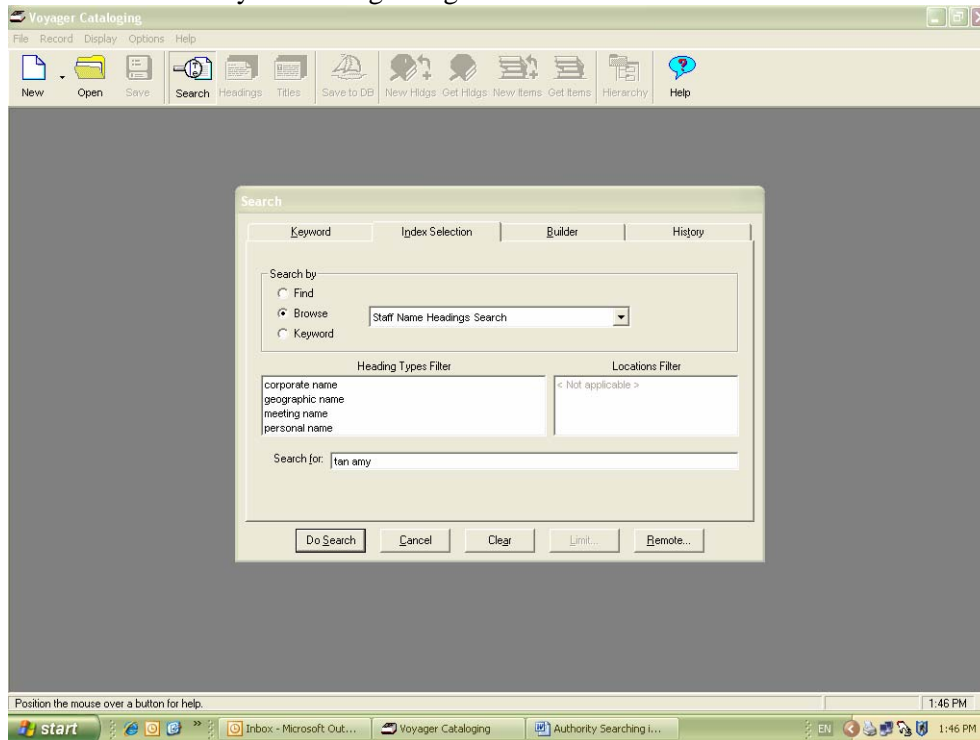
- Click on the **[Record]** menu
- Click on **[Retrieve by record id]**
- Click on **[Authority]**
- Type the number into the box **[Enter the record id]**
- Click on **[Retrieve]**

## PART 3: SCREEN CAPTURES

### SEARCHING FOR AUTHORITY RECORDS (GENERAL INFORMATION)

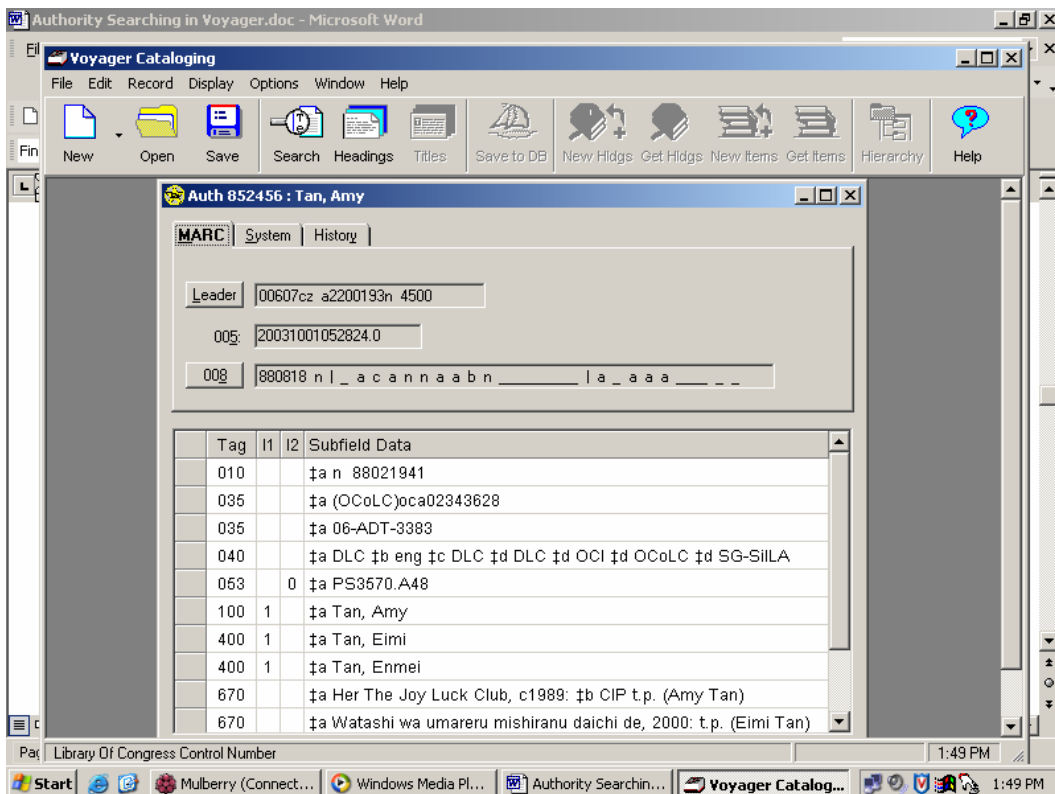
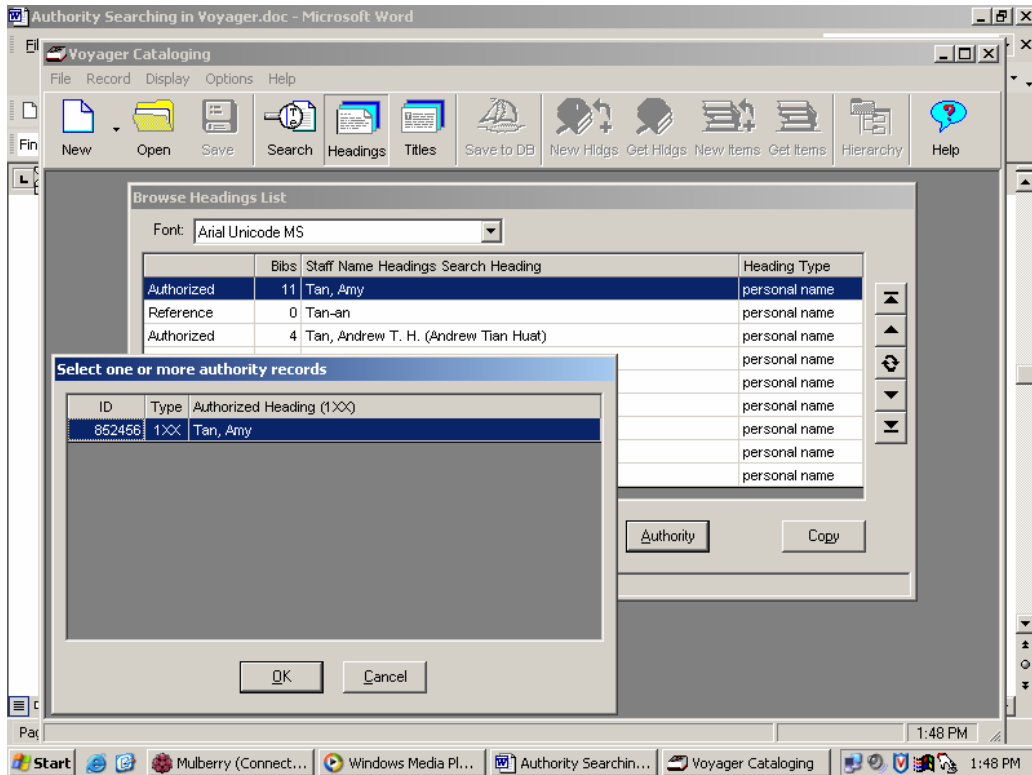
#### Searching for an authority record

- Index selection
- Browse OR Keyword
- Any search beginning with “Staff”



## Calling up the authority record

- Highlight the desired heading (left click once)
- Click on “Authority”
- Click on “OK” in resulting window



## Calling up the authority record

- Highlight the desired heading (left click once)
- Click on “Authority”
- Click on “Retrieve”
- Click on “OK”

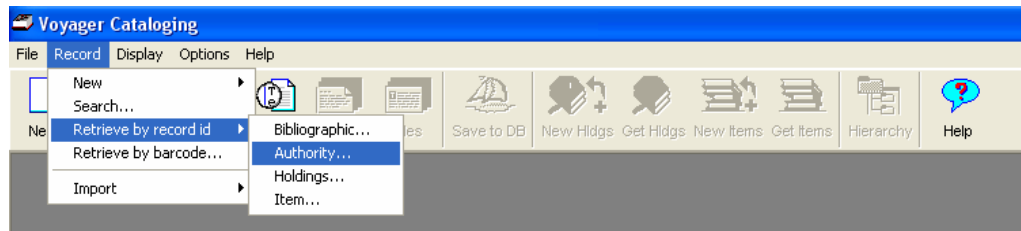
The screenshot shows the Voyager Cataloging interface. The 'Headings List' dialog box is open, displaying a search for 'Staff Name Headings Search=stephen king'. The list shows various headings for Stephen King, with the entry '72 King, Stephen, 1947-' highlighted. The 'Authority' button is visible. Below it, the 'Reference Information' dialog box is open, showing 'Authority Record' and 'See Also Bachman, Richard'. The 'Retrieve' button is visible.

The screenshot shows the Voyager Cataloging interface displaying the MARC record for 'King, Stephen, 1947-'. The record is shown in a table format with columns for Tag, Indentation (i1, i2), and Subfield Data.

| Tag | i1 | i2 | Subfield Data   |
|-----|----|----|---|
| 010 |    |    | 1 01117cz a2200265n 4500  |
| 005 |    |    | 20030711052527.0  |
| 008 |    |    | 790802 n   _ a c a n n a a b n _ _ _ _   a _ a a _ _ _ _  |
| 010 |    |    | 1 \$a n 79063767 \$z n 87125504   |
| 035 |    |    | 1 \$a (OCoLC)oca00296711  |
| 035 |    |    | 1 \$a 06-ABN-8697   |
| 040 |    |    | 1 \$a DLC \$b eng \$c DLC \$d DLC \$d OCl \$d DLC \$d OCoLC \$d OCl   |
| 053 |    |    | 0 \$a PS3561.I483   |
| 100 | 1  |    | 1 \$a King, Stephen, \$d 1947-  |
| 400 | 1  |    | 1 \$a King, Stiven, \$d 1947-   |
| 400 | 1  |    | 1 \$a King, Stvsn, \$d 1947-  |
| 500 | 1  |    | 1 \$a Bachman, Richard  |
| 667 |    |    | 1 \$a 5 titles written under pseud.; revise if reprinted using King. Arline Zuckerman, 2-17-86.                       |
| 670 |    |    | 1 \$a His Carrie, 1974.   |
| 670 |    |    | 1 \$a Washington post, 4/9/85 \$b (Stephen King has written 5 novels using the pseudonym Richard Bachman)             |
| 670 |    |    | 1 \$a Collings, M.R. The work of Stephen King, 1993: \$b CIP galley (b. Stephen Edward King, 9/21/47, Portland, Me.)  |
| 670 |    |    | 1 \$a Langof'ery, 1993: \$b t.p. (Stiven King)  |
| 670 |    |    | 1 \$a The lost work of Stephen King, 1998: \$b CIP t.p. (Stephen King) galley (Stephen Edwin King, b. Sept. 21, 1947) |
| 670 |    |    | 1 \$a Kudžo, 1987: \$b t.p. (Stvsn King) copyr. (Stephen King)  |
| 935 |    |    | 1 \$a AU0686194   |

## SEARCHING BY VOYAGER RECORD ID

- Click on <Record>
- Click on <Retrieve by record id>
- Click on <Authority>
- Fill in the number; click on <Retrieve>



**Retrieve a Record**

Select the record type:

Enter the record id:

**Auth 954448 : School of Human Rights Research series**

MARC System | History

Leader:

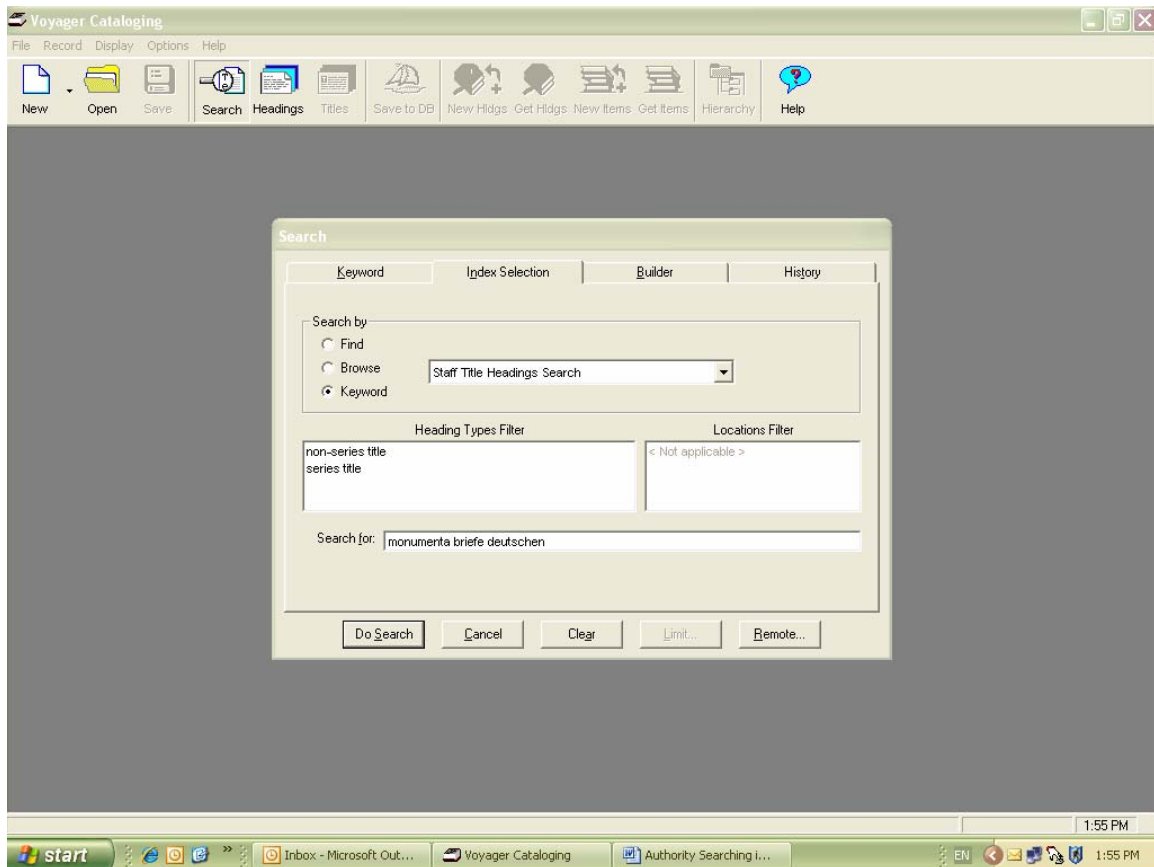
005:

008:

| Tag | I1 | I2 | Subfield Data  |
|-----|----|----|--|
| 010 |    |    | ‡a no 99043710   |
| 035 |    |    | ‡a 06-ADG-4646   |
| 040 |    |    | ‡a ICU ‡c ICU ‡d OrU ‡d DLC  |
| 130 | 0  |    | ‡a School of Human Rights Research series  |
| 410 | 2  |    | ‡a School of Human Rights Research. ‡t School of Human Rights Research series  |
| 430 | 0  |    | ‡a Series (School of Human Rights Research)  |
| 642 |    |    | ‡a v. 1 ‡5 DPCC ‡5 DLC ‡5 ICU  |
| 643 |    |    | ‡a Antwerp ‡b Intersentia  |
| 644 |    |    | ‡a f ‡5 DLC ‡5 ICU   |
| 645 |    |    | ‡a t ‡5 DPCC ‡5 DLC ‡5 ICU   |
| 646 |    |    | ‡a s ‡5 DLC ‡5 ICU, LW   |
| 670 |    |    | ‡a Toebees, Brigit C.A. The right to health as a human right in international law, 1999; ‡b ser. t.p. (School of Human Rights Research Series) |

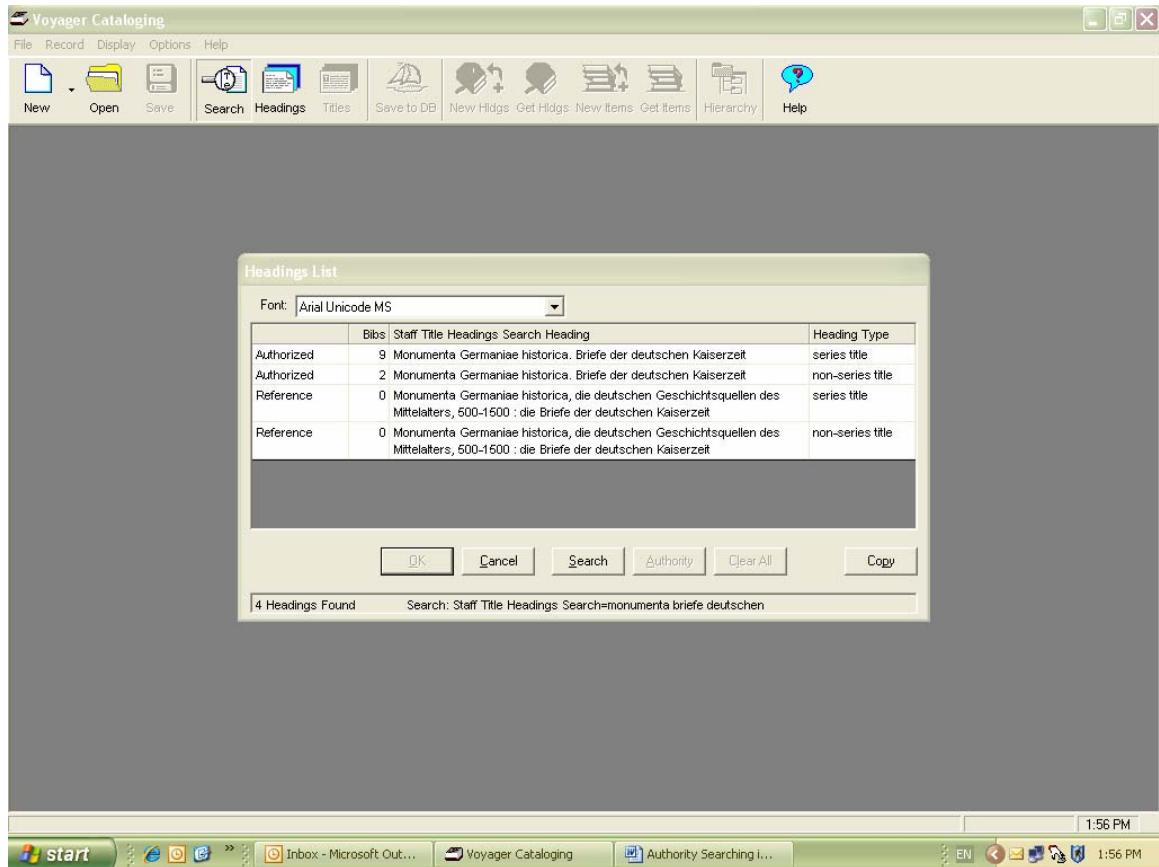
## SEARCHING FOR SERIES

- Index selection
- Browse OR Keyword
- Staff Title Headings Search
- If desired, **can filter by Non-series title** (for uniform titles) **or Series title**



## Resulting display:

- If no filter was chosen, display results in duplicate headings list
- First headings is for non-series title (130 in authority record; 130, 730 in bibliographic records)
- Second heading is for series headings in bibliographic records (440, 830)
- Calling up the authority record associated with either heading calls up the same exact authority record (i.e., there is only one authority record, not two as implied)



**Image below:**

- First column represents first heading (screen print above); 130 in bibliographic record
- Second column represents second heading (screen print above); 830 in bibliographic record

The screenshot displays the Voyager Cataloging interface with two MARC records open. The left record is for 'Bib 4805 : Monumenta Germaniae historica : die d...' and the right record is for 'Bib 474709 : Admonter Briefsammlung : nebst er...'. Both records show their respective leader lines, control fields (005, 008), and a table of subfield data.

**Record 1: Bib 4805 : Monumenta Germaniae historica : die d...**

Leader: 01121cam a22003251a 4500 006

005: 20020829161658.0 00Z

008: 840922 m 1949 9999 gw\_ \_ \_ \_ b \_ \_ 0 0 1 \_ (

| Tag | I1 | I2 | Subfield Data   |
|-----|----|----|---|
| 082 | 0  | 0  | ‡a 943/.02 ‡2 19  |
| 090 |    |    | ‡a DD3 ‡b .M77 sec.30   |
| 049 |    |    | ‡a CLUR   |
| 130 | 0  |    | ‡a Monumenta Germaniae historica. ‡p Briefe der deutschen Kaiserzeit.   |
| 245 | 1  | 0  | ‡a Monumenta Germaniae historica : ‡b die deutschen Geschichtsquellen des Mittelalters, 500-1600 : die Briefe der deutschen Kaiserzeit. |
| 260 |    |    | ‡a Weimar : ‡b H. Böhlau  |

**Record 2: Bib 474709 : Admonter Briefsammlung : nebst er...**

Leader: 01101nam a22003011a 4500 006

005: 20010628070651.0 00Z

008: 840320 s 1983 \_ \_ gw\_ \_ \_ \_ b \_ \_ 0 0 1 \_ 0

| Tag | I1 | I2 | Subfield Data  |
|-----|----|----|--|
| 600 | 0  | 0  | ‡a Gottfried, ‡c Abbot of Admont, ‡d b. 1165.                                    |
| 651 |    | 0  | ‡a Salzburg (Austria) ‡x Church history ‡v Sources.                              |
| 700 | 1  |    | ‡a Hödl, Günther.  |
| 700 | 1  |    | ‡a Classen, Peter, ‡d 1924-  |
| 830 |    | 0  | ‡a Monumenta Germaniae historica. ‡p Briefe der deutschen Kaiserzeit ; ‡v Bd. 6. |
| 910 |    |    | ‡a mwm 012787  |

Image below:

- Both headings from above point to the same authority record

The screenshot shows the Voyager Cataloging interface. The main window displays the authority record for 'Auth 384633 : Monumenta Germaniae historica. Briefe der deutschen Kaiserzeit'. The record is in MARC format and includes the following fields:

Leader: 00872cz a2200253n 4500  
005: 19840816071429.4  
008: 840807 n | \_ a c a b a a a a | \_\_\_\_\_ | a \_ a n a \_ || \_ \_

| Tag | I1 | I2 | Subfield Data   |
|-----|----|----|---|
| 010 |    |    | ‡a n 84733058   |
| 035 |    |    | ‡a 06-ABY-0681  |
| 040 |    |    | ‡a DLC ‡c DLC ‡d DLC  |
| 050 |    |    | ‡a DD3.M83 ‡b M6  |
| 090 |    |    | ‡a [*] DD3 ‡b .M77 sec.30 ‡6 UR   |
| 130 | 0  |    | ‡a Monumenta Germaniae historica. ‡p Briefe der deutschen Kaiserzeit  |
| 430 | 0  |    | ‡a Briefe der deutschen Kaiserzeit  |
| 430 | 0  |    | ‡w nnaa ‡a Monumenta Germaniae historica, die deutschen Geschichtsquellen des Mittelalters, 500-1500 : ‡p die Briefe der deutschen Kaiserzeit |

The Windows taskbar at the bottom shows the Start button, several icons, and the time 2:31 PM. The active window is 'Voyager Cataloging'.

## Analytics:

- Call up the master analytic record (“check-in” record)
- Click on **[Hierarchy]**
- Items linked to master record (“check-in” record)

The screenshot shows the Voyager Cataloging interface. The main window displays a hierarchy of holdings and items for bib 4805. The title of the record is "Monumenta Germaniae historica : die deutschen Geschichtsquellen des Mittelalters, 500-1500 : die Briefe der deutschen Kaiserzeit." The owning library is "ucla".

| Bib ID | Title   | Owning Library |
|--------|---|----------------|
| 4805   | Monumenta Germaniae historica : die deutschen Geschichtsquellen des Mittelalters, 500-1500 : die Briefe der deutschen Kaiserzeit. | ucla           |

| MFHD ID | Location         | Call Number       | Order Status |
|---------|------------------|-------------------|--------------|
| 5498003 | YRL Stacks Over* | * DD3 .M77 sec.30 |              |

| Item ID | Location             | Item Type | Enum/Chron/Year | Copy | Item Status |
|---------|----------------------|-----------|-----------------|------|-------------|
| 5672388 | YRL Stacks Over* [P] | noncirc   | v.1             | 0    | Not Charged |
| 5672389 | YRL Stacks Over* [P] | noncirc   | v.2             | 0    | Not Charged |
| 5672390 | YRL Stacks Over* [P] | noncirc   | v.3             | 0    | Not Charged |
| 5672391 | YRL Stacks Over* [P] | noncirc   | v.4 pt.1        | 0    | Not Charged |
| 5672392 | YRL Stacks Over* [P] | noncirc   | v.4 pt.2        | 0    | Not Charged |
| 5672393 | YRL Stacks Over* [P] | noncirc   | v.4 pt.3        | 0    | Not Charged |
| 5672394 | YRL Stacks Over* [P] | noncirc   | v.4 pt.4        | 0    | Not Charged |
| 5672395 | YRL Stacks Over* [P] | noncirc   | v.5             | 0    | Missing+    |
| 5672396 | YRL Stacks Over* [P] | noncirc   | v.6             | 0    | Not Charged |

The interface includes a menu bar (File, Edit, Record, Display, Options, Window, Help) and a toolbar with icons for New, Open, Save, Search, Headings, Titles, Save to DB, New Hldgs, Get Hldgs, New Items, Get Items, Hierarchy, and Help. The taskbar at the bottom shows the Start button and several open applications: Mulberry (Connec...), Windows Media Pl..., Authority Searchi..., and Voyager Cataloging. The system clock shows 2:38 PM.